



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

DEPED - QUEZON ICT UNIT	
UPLOADED	
Date/Time:	SEP 16 2022
By:	Michael S. 3:19 PM
Ref. no.	DM 786, s. 2022

15 SEPTEMBER 2022

DIVISION MEMORANDUM
DM No. 786, s. 2022

**DESIGNATED OFFICER-IN-CHARGE, OF THE ASSET MANAGEMENT DIVISION UNDER
ADMINISTRATIVE SERVICE-CENTRAL OFFICE**

**To: Assistant Schools Division Superintendents,
CID and SGOD Chiefs,
Education Program Supervisors and Specialists,
Unit/Section Heads,
Public Schools District Supervisors,
Elementary and Secondary School Heads/TICs/OICs,
All Others Concerned**

1. Attached herewith is the Memorandum OUA-OUT-081822-009, regarding the designation of the newly designated **Officer-In-Charge Supervising Administrative Officer MR. ALBERT C. ALANO** of the AMD Central Office effective 17 August 2022.
2. For information, guidance and widest dissemination.

ELIAS A. ALICAYA JR. EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Admam09/15/2022

DEPEDQUEZON-TM-SDS-04-009-003

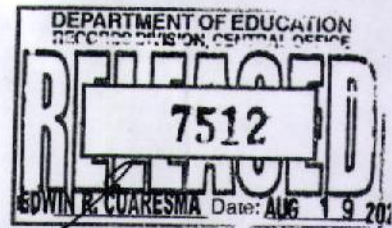


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OUA-OUT-081822-009

MEMORANDUM
 18 August 2022

DO 091322 - 106913

TO : REGIONAL DIRECTORS AND BARMM EDUCATION MINISTER
 SCHOOLS DIVISION SUPERINTENDENTS CONCERNED
 SCHOOLS HEADS AND TEACHERS CONCERNED

FROM : *Kristian R. Ablan*
ATTY. KRISTIAN R. ABLAN, CESO I
 Undersecretary for Administration

SUBJECT : OFFICER-IN-CHARGE OF THE ASSET MANAGEMENT DIVISION UNDER ADMINISTRATIVE SERVICE-CENTRAL OFFICE



Pursuant to the Office of the Undersecretary for Administration Office Order No. 01, s. 2022, please be informed that **Mr. Albert C. Alano**, Supervising Administrative Officer of the Asset Management Division (AMD) under the Administrative Service - Central Office, is the newly designated **Officer-in-Charge** of the **AMD** effective **17 August 2022**.

All concerns, requests, transactions related to AMD Central Office shall be addressed to Mr. Alano. He shall sign official correspondence in the following manner:

ALBERT C. ALANO
 Officer-in-Charge
 Asset Management Division, Administrative Service

This Order takes effect immediately and shall remain in force unless otherwise revoked. All previous issuances inconsistent with this Order or parts thereof are hereby deemed repealed, revoked, or superseded accordingly.

For guidance and compliance.

